

Mrs. Keogh's General Guidelines

Classroom Management:

My goal is to create an environment which is stimulating and safe for your child. This includes assisting children in making appropriate behavioral choices. The desired classroom rules will be discussed by the class. I expect every student to come prepared, exhibit proper behavior, dress in appropriate uniform attire, pay attention, show respect and kindness towards others, and become an active participant. Your assistance with behavioral expectations is critical for maintaining a positive learning environment for your child. My goal is to reward good behaviors in hopes of diffusing bad behaviors. Thank you for your support.

Assignments:

All assignments must be turned in on their due date or the student will be marked down each consecutive day thereafter.

Proper Headings for all assignments:

→ Full name	Date
→ Subject	Grade/Period

Tests and Quizzes:

Students will have advanced notification of quizzes and tests (with the exception of pop quizzes). All graded test and quizzes will be posted on Net Classroom.

Absences:

Students who have been absent must make up all missed work. Please check the website, all work is listed daily. Absent work must be labeled "absent" when turned in. Depending on how many days the student is absent will be how many days they have to make up the work. For example, if the student misses two days, they will have two days (after their return) to make up the work.

Grades:

Student grades will be determined by attendance, active classroom participation and the completion of homework, classwork, assignments, projects, quizzes and tests. All assignments are given a point value and are graded equally. Some are given more points than others, but none are less important. To get a percentage, divide the points you earned by the total points possible.

The following is the target breakdown based on percentages:

100-93	92-90	89-87	86-83	82-80	79-77	76-73	72-70	69-67	66-63	62-60	59-0
A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F

Office hours: By appointment; please call the front office 323-461-3651.